

MONROEVILLE LOCAL SCHOOLS

OFFICIAL RECORD OF PROCEEDINGS

August 19, 2024

The Board of Education, Monroeville Local School District, Huron County, Ohio, met on this date in the Monroeville Athletic Community (MAC) Meeting Room.

The regular meeting called to order by President, Betsy Ruggles,
Kristin Kaple-Jones, Superintendent and Paul DeMarco.

I. CALL TO ORDER (Time: 7:03 p.m.)

II. PLEDGE OF ALLEGIANCE

III. MISSION STATEMENT: The vision of the Monroeville Local School Board is Excellence in Education for all students. Our district assures each student a well-rounded educational program leading to rewarding careers. In addition, our district will foster students who are critical thinkers, creative problem solvers and socially responsible individuals. Through the collaboration of school, home and community, every Monroeville graduate will be well prepared for the global challenges of the 21st century.

IV. ROLL CALL

Allen: present Bemis: present Helmstetter: present Ruggles: present Smith: present

2024-175

V. APPROVE AGENDA: (Item B-6 under the Superintendent Report was corrected to read Paul Herner – sub bus driver pending certification)

M: Allen 2nd: Bemis

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

VI. HEARING OF THE PUBLIC (Bylaw 0169.1) Public meeting notices are posted in the Central Office. If you are interested in being added to the Board's agenda under Public Participation, requests are to be made in the Central Office ***There shall be no negative public commentary directed at employees, Board members, students or members of the public in accordance with Board policy. Such comments will only be heard in Executive Session, if appropriate, and determined by the Board President or presiding officer of the Board pursuant with Ohio Revised Code Section 121.22(G)(1)***

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There were no members of the public in attendance.

2024-176

VII. APPROVAL OF MINUTES:

Approve the regular meeting minutes of July 22, 2024

M: Smith 2nd: Bemis

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

VIII. OLD BUSINESS: none

IX. NEW BUSINESS:

- Advertising Agreement with the Monroeville Athletic Boosters and Monroeville Local Schools for a two-year period
- Review the following updated board policies:
 - 9.47 Naming District Facilities and Grounds
 - 5.17 Severance Pay update
 - 5.12 Insurance Stipend update

TREASURER'S REPORT:

2024-177

A. Approve the financial statements for July 2024

M: Allen 2nd: Helmstetter

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-178

B. Approve Mrs. Betsy Ruggles as an OSBA Delegate and Mrs. Danielle Smith as an Alternate

2024-179

C. Approve the agreement between Monroeville Local Schools and TIPS-US to allow for participation in their cooperative purchasing program.

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M: Helmstetter 2nd: Bemis

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

2024-180

D. Approve the Advertising Agreement with the Monroeville Athletic Boosters Monroeville Local Schools for a two-year period.

M: Allen 2nd: Bemis

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

SUPERINTENDENT'S REPORT:

A. BUSINESS:

2024-181

1. Approve the High School fees for 2024 – 2025 school year (see attached)

M: Ruggles 2nd: Bemis

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

2024-182

2. Approve the bus routes for 2024 - 2025 (see attached)

M: Allen 2nd: Helmstetter

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

2024-183

3. Approve the following updated Board policies:

- 9.10 Complaints of Sex Discrimination and Sex-Based Harassment
- 9.10 - Title IX - Notice of Nondiscrimination on the Basis of Sex
- 6.53 Electronic Communications Devices

M: Helmstetter 2nd: Bemis

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

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B. EMPLOYMENT:

2024-184

1. Approve Shila Skinn as a High School Science teacher for the 2024 - 2025 school year, BA 150 Step 2 (contingent on submission of required paperwork)

M: Helmstetter 2nd: Smith

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

2024-185

2. Accept the resignation of Rachal Paul, Family and Consumer Science, effective August 21, 2024.

M: Helmstetter 2nd: Smith

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

2024-186

3. Approve employment of the following personnel for supplemental contracts for 2024 – 2025:

- Jacklyn Sefcik - Cheerleading Varsity Advisor – Step 2
- Chloe Crawford - Cheerleading Assist. Varsity Advisor - Step 2
- Kayla Shaver - Majorette Advisor – Step 4
- Trevor Schafer Assistant Football Coach - .5 Step 1
- Ryan Sowders Assistant Football Coach - .5 Step 1
- Brandon Dresser - JV Boys Basketball - Step 0
- Cam Haver - Freshman Boys Basketball - Step 1
- Ted Caldwell - 8th Grade Boys Basketball - Step 9
- Jim Roeder - Assistant Wrestling Coach - Step 4
- George Roeder - JH Wrestling - Step 2

M: Smith 2nd: Allen

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Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye
2024-187

4. Approve Nichole Whitacre as a substitute in the cafeteria department

M: Ruggles 2nd: Allen

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye
2024-188

5. Approve the job description for Maintenance / Bus Driver

M: Helmstetter 2nd: Bemis

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye
2024-189

6. Approve the following sub bus drivers / van drivers:

- Bryon Gessling – sub bus driver
- Laura Baxter – sub bus driver
- Marcia Smith – sub bus driver
- Paul Smith – sub bus driver
- Anthony Myers – sub bus driver (pending certification)
- Scott Bauer – van driver, paid
- William Butler – van driver, non-paid
- Brad Dunlap – van driver, paid
- James Kaczor – van driver, non-paid
- Tylor Nester – van driver, paid
- Ben Paul – van driver, paid
- James Roeder – van driver, paid
- John Wasiniak – van driver, paid
- Kristin Kaple-Jones – van driver, non-paid
- Paul **Herner** - sub bus (pending certification)
- Nicole Bilton - sub bus driver
- Chad Welter - sub bus driver
- Bob Fries - van driver, paid
- Gail Rosser - van driver, paid (pending certification)
- Ryan Bohn - van driver, paid

M: Smith 2nd: Bemis

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

2024-190

7. Approve the following extended days for 2025 - 2026:

- Scott Bauer - 30 days
- Jennifer Harvey - 20 days
- Laura Replogle - 5 days
- Eric Rogers - 10 days
- Tylor Nester - 5 days
- Amanda Steiber - 5 days only as needed

Mr. Bemis made the motion to table this agenda item until a system of tracking the amount of time was organized and implemented. This motion was seconded by Mrs. Smith. All members voted “aye” to table this agenda item.

2024-191

8. Approve the following volunteers:

- John Wasiniak - Wrestling
- Derek Evans - Wrestling
- Travis Barman - Wrestling
- Chris Phillips - Wrestling
- Andy Homan - Wrestling
- Tyler Vitaz – Football

M: Allen 2nd: Smith

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

2004-192

9. Approve Bob Butler, Jim Kaczor, Jen Meyer, Coral Fischer and Adam Gerber to receive cell phone stipend for 2023 – 2024 school year and 2024 – 2025 school year. Mr. Jeremy Loose was added to this list by the Board during the meeting. The amount of the bi-annual stipend is \$150.

M: Helmstetter 2nd: Smith

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Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

— **X. DISCUSSION:**

- August 19, 2024 Regular Board Meeting at 7 p.m.

XI. EXECUTIVE SESSION:

Section 121.22 of the Ohio Revised Code permits discussion in executive session for the following specified purposes: The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing.

TIME IN: 8:04 PM

Moved by Smith Seconded by Allen

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

TIME OUT: _____ PM

M _____ 2nd _____

Allen, aye, Bemis: Aye, Helmstetter, Aye, Ruggles: Aye, Smith: aye

XII. ADJOURNMENT: Time:.

M: Smith 2nd: Bemis

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

Attest:

Board President:

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Treasurer: